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**MAHAVEER**  
INSTITUTE OF SCIENCE & TECHNOLOGY  
Approved by AICTE, Affiliated to JNTUH, Hyd.



## CODE OF ETHICS


### Preamble:

To establish impartial refined society, human values and professional ethics are necessary. The policy reiterates the need and process to create high quality practices and environment backed with human values and ethics in Mahaveer Institute of Science and Technology. The policy indicates the standard procedures and practices for appropriate conduct and ethics in for the entire "Faculty" as employees and all the "Students" who have enrolled in MIST. It is essential to strictly adhere to follow the code of ethics.

### Objectives :

The objectives of this policy on values and ethics in MIST are the following:

- To reflect the cultural legacy and human values.
- To create a value-based and ethical culture in MIST.
- To lay down broad guidelines of values and ethics of Internal and External Stakeholders.
- To suggest operational guidelines for value-based and ethical practices in MIST leading to implementation and monitoring.

  
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## Code of Ethics for Faculty

Teaching is a very noble profession. The teacher is constantly under the scrutiny of his/her students and the society at large.

### I. Faculty and their responsibilities:

1. Adhere to a responsible pattern of conduct and demeanor expected of them by the community.
2. Seek to make professional growth continuous through study and research.
3. Maintain active Membership of Professional organizations and strive to improve education and profession through them.
4. Perform duties in the form of Teaching, Tutorials, Practical, Seminars and Research Works, conscientiously and with dedication.
5. Participation in co-curricular and extra curricular activities, including the community services.

### II. Faculty and Students:

Faculty should

1. Respect the rights and dignity of the student in expressing his/her opinion.
2. Deal justly and impartially with the students regardless of their religion, caste, gender, political, economic, social and physical characteristics.
3. Encourage students to improve their attainments, develop their personalities and at same time contribute to community welfare.
4. Inculcate among Students scientific temper, ideals of democracy, Patriotism, Social Justice, Environmental Protection and Peace.
5. Pay attention to only the attainment of the Students in the assessment of Merit.



### **III. Faculty and Colleagues:**

Faculty should

1. Treat other members of the profession in the same manner as they themselves wish to be treated.
2. Speak respectfully to other faculty and render assistance for professional betterment.
3. Refrain from making unsubstantiated allegations against colleagues to Higher Authorities.
4. Refrain from allowing considerations of caste, creed, religion, race and gender in their professional endeavour.

### **IV. Faculty and Authorities:**

Faculty should:

1. Co-operate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand.
2. Co-operate with the authorities for the betterment of the Institutions keeping in view the interest and in conformity with the dignity of the profession.

### **V. Faculty and Parents:**

Faculty should

1. Try to maintain contact with the parents, sending reports of the student's performance to parents.
2. Meeting the parents convened for the purpose for mutual exchange of ideas and for benefit of the Institution.

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## VI. Faculty and Society:

Faculty should

1. Recognize that education is a public service and strive to keep the public of the educational programs which are being provided.
2. Be aware of Social Problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole.
3. Perform the duties of citizenship, participate in community activities and shoulder responsibilities of public offices.

  
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## Code of Ethics for Students

1. Students must be punctual and regular in attending classes, tutorials, class tests, examinations etc. Failure to obtain the required attendance percentage, non-submission of assignments and unjustified absence from tests/examinations will be treated as a breaching the code of conduct.
2. Students must be seated in their classrooms at the beginning of each period. They must not leave the classroom without permission of the faculty.
3. Use of Mobile phone during class hours is prohibited and is liable for punishment.
4. Resorting to any kind of malpractice during examinations will not be tolerated and will be dealt severely.
5. Students are expected to treat the members of the staff both teaching and non-teaching and their fellow students with courtesy both in and outside the college.
6. Students are expected to come to college dressed suitably maintaining decency.
7. Student must wear and display visibly their identity cards at the gate while entering the college and always keep it on during college hours in the campus.
8. Smoking, chewing, spitting tobacco products, consumption of alcohol is strictly prohibited in the college premises. Violation of this rule will invite disciplinary action.
9. Students must refrain from mishandling and tampering with library books or college computer systems.
10. A student shall not commit or cause breach of peace inside and around the college campus.

  
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